



PACIFIC
Research & Evaluation, LLC

3507 S Corbett Avenue ♦ Portland, OR. 97239 ♦ 503-595-3970 ♦ 503-595-3974 fax ♦ www.pacific-research.org

Pacific Research & Evaluation, based in Portland, OR, is seeking a full-time **Research Associate** to work on program evaluation projects in a variety of areas, including education, health, workforce development, and prevention. This is a hybrid position, involving both in-office and remote work. See qualifications and responsibilities below.

Qualifications:

- A Ph.D. or Master's degree in program evaluation, a social science discipline, or education. Advanced coursework in research design and statistical analysis is required.
- At least three years of experience designing and managing program evaluation and/or educational research projects.
- Experience developing written proposals to secure external funding.
- Experience using both quantitative and qualitative methods.
- Experience developing data collection instruments, including survey and interview tools.
- An ability to work independently is required.
- Ability to work as part of a team on projects requiring extensive collaboration.
- Strong interpersonal skills are required.
- Excellent written and verbal communication skills.
- Ability and willingness to travel.
- Computer skills: Microsoft Office programs, SPSS.

Responsibilities:

- Design, implement, and manage a variety of program evaluation projects.
- Develop data collection tools and procedures.
- Manage data collection efforts, including scheduling and conducting interviews, focus groups, and surveys.
- Develop and manage various databases (Excel, SPSS).
- Conduct statistical analysis of data using SPSS.
- Prepare written reports and present findings to diverse audiences.
- Prepare high-quality proposals and develop new business opportunities.

Compensation:

Starting salary will depend on experience. Benefits include paid time off, paid holidays, health insurance, and retirement plan participation.

To apply, send cover letter and resume' electronically to Kristi Manseth, Ph.D. at:

Kristi@pacific-research.org